

Park Junior School

Together We Make A Difference

Head Teacher Mr David Tebbutt

Deputy Head Mrs Jenny May



Great Park Street, Wellingborough,
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www.parkjuniorwellingborough.co.uk

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7th January 2026

Dear Parents and Carers

Park Junior School, Wellingborough

SNOW PLAN – INFORMATION FOR PARENTS & CARERS

Aim of the Plan

This plan covers the contingencies made for a heavy snowfall which may result in enforced school closure or restricted opening.

This plan aims to prevent:

- the stranding of pupils and staff
- unnecessary risks travelling to and from school through good communication
- excessive impact on children's education by alternative means of support
- accidents in the school through good risk assessment

Policy

It is policy that school will open on all normal school days even when some poor road conditions exist. However, in the event of a heavy snowfall, we cannot guarantee that staff will be able to attend school and a decision to close or restrict school opening may have to be made. If the school is closed, a member of staff (where possible) will be available at school to ensure that messages and communication are maintained for the first few hours of closure. Thereafter the school will be empty. If there is an enforced school closure, we cannot look after children. However, those already delivered to school prior to a decision being made will of course be looked after until they can be collected.

Decision

If the weather conditions are severe enough to force closure or restricted opening, this decision will be communicated to parents by the following means:

- via the school website (www.parkjuniorwellingborough.co.uk)
- school text messaging service (Parentmail)
- Facebook (Park Junior School, Wellingborough)

The decision to close the school will be taken by the Headteacher and will be taken by 8.00am at the latest.

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Parents are asked to exercise extreme caution when dropping off or collecting children by car as Great Park Street is on a slope and generally not gritted. We recommend parking further away from school and walking a short distance to the school. We will relax our normal high expectations of punctuality, and no child will receive a late mark.

At the end of the day, the children should be collected as usual but there will be no after-school clubs or after school meetings.

On such days, children's access to the playground may be restricted. Parents are reminded to ensure their children have warm clothes and suitable footwear in case their journey is disrupted or they are stranded.

Communications

As above, once a decision is made. The school phone is likely to be very busy, and it may not be possible to get through so we would ask parents to use the means of communication outlined above instead.

Kind Regards

David Tebbutt
Headteacher

